

ARCHERY WORLD CUP 2009

4th Stage, Shanghai (CHN)

Draft Version 2.1



April 10th, 2009

TO ALL FITA MEMBER ASSOCIATIONS

Dear President,

As the President of the Organizing Committee of the 4th stage of the ARCHERY WORLD CUP that will be held in Shanghai - China, August 04th till 09th 2009, I have especial pleasure to invite you and your association to participate in this competition. This event will be organized following the FITA World Cup rules for 2009, in both divisions, recurve and compound.

You will find warm hospitality in Shanghai and we hope you and your team will enjoy your stay in our country.

Please find enclosed the necessary documents concerning the registration, organization and participation in this event. We kindly ask you for your response within the stated deadlines:

Deadlines for registration:

- Preliminary Entries **06th May 2009**
- Final Entries **14th July 2009**
- Hotel Reservation Form: **06th May 2009**
- Transportation Form **06th May 2009**
- Visa Support Form **05th June 2009**
- Final Hotel Reservation Form **01st July 2009**

I hope to see you in Shanghai, China.

Sincerely yours,

Mr. Gao Zhidan
President of the O.C.



PRELIMINARY PROGRAM

Sunday Aug 02 nd	Arrival of participants. Practice field and local transport available.
Monday Aug 03 rd	Arrival of participants. Practice field and local transport available.
Tuesday Aug 04 th	Official practice. Team captains meeting. Opening Ceremony
Wednesday Aug 05 th	Qualification – FITA Round (Group 1) Morning: Long distances Afternoon: Short distances (<i>Group 2 training in Practice Field</i>)
Thursday Aug 06 th	Qualification – FITA Round (Group 2) Morning: Long distances Afternoon: Short distances (<i>Group 1 training in Practice Field</i>)
Friday Aug 07 th	Individual Elimination until semi finals, ALL divisions.
Saturday Aug 08 th	Team Elimination Round, ALL divisions
Sunday Aug 09 th	Team MEDAL matches morning session (FoP for finals). Teams Award Ceremony. Individual Finals - MEDAL matches afternoon session (FoP for finals). Individual Award Ceremony. Closing Party.
Monday Aug 10 th	Departure of teams.

NOTE:

This preliminary program lightly could be changed according to number of participants and TV requirements. All changes will be published and distributed to all participants in good time.



PRELIMINARY & FINAL REGISTRATION

No entry forms will be available for registering to this event.

All registration process has to be done using the FITA Online Registration System (FORS): <http://www.archery.org/admin>

A maximum number of **4 athletes per country** (host country included) are allowed to be registered into each category of the event.

Preliminary entries have to be done using the FORS, V2:

In order to be able to use FORS, please enter this internet address in your web browser <http://www.archery.org/admin> and use your Username and Password that FITA had assigned to each Member Association. After entering the FORS, please go to "Online Registration" and register your archers for this event.

A "FORS User Manual" can be downloaded in PDF format (English) from the same website.

For any questions regarding the FORS, please contact (jcholgado@archery.org).

Starting date for online registration with FORS is **April 01st 2009.**
End of Preliminary registration: **May 06th 2009.**
End of Final registration: **July 14th 2009.**

Please pay attention to the stated deadlines. After the deadlines have passed, MAs won't be able to enter or update data in FORS anymore, and the system will be blocked. In this case, if MA would like to change or proceed with the Final Registration process after the deadline, it is required to contact FITA office (Mr. Juan Carlos Holgado, FITA Event Director: jcholgado@archery.org).

Final entries processed after the deadline will have a penalty fee of 50 USD per archer to be paid to the OC at the moment of arriving at the event.

Final registration that differ by more than 4 archers from the preliminary registration or have been submitted after the preliminary deadline will have a penalty fee of 150 USD to be paid to the OC at the moment of arriving at the event.

We also remind that any entry later than 3 days before the team captains meeting for a FITA World Cup or World Championships will be refused if no preliminary entry and/or final entry were made before. This decision cannot be appealed by the teams and is fully in compliance with the current FITA rules and article 3.7.1.2. Entries after the deadlines are subject to penalties as clearly written in the rule book and the invitation documents of World Cups and World Championships.

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A Member Association that has made final entries in FORS and does not participate will be invoiced for the number of entries entered in the system, unless the MA has informed FITA and the OC in writing at least one week prior to the event that they are unable to attend.

As a final note, only member Associations in good standing will be eligible to compete. This also means that any penalty fee for 2008 will have to have been paid prior to participation.

ACCOMMODATION & GENERAL INFORMATION

The official hotels are Plaza Royale Oriental Shanghai and Shanghai Renhe Hotel. They offered on a "fully inclusive" basis including breakfast, lunch and dinner including non-alcohol drinks.

For the archers and teams that will not have time to go to the hotel for lunch for some reasons, lunch boxes will be provided in the venue .

The room rate is per person per night. **Shanghai Renhe Hotel can provide 20 Single rooms and 20 double rooms only and Reservations to this hotel will be subjected to the date of reservation we received.**

Reservations should be made before **06th May 2009**.
Final Hotel Reservation should be made before 01st July 2009.
To confirm your reservation you are required for 50% deposit before 01st July 2009!

Reservations after this date will be subjected according to availability.

HOTEL	Category	Single Room Price per room per night	Double room Price per person per night
Plaza Royale Oriental Shanghai	5****	USD 130	USD 90
Shanghai Renhe hotel	3***	USD 75	USD 55

Important Note:

- Please refer to the Accommodation pages below for detailed hotel information. Ensure that you complete all the necessary forms by the specified dates and make full payment for accommodation at the time of booking (or in cash in USD upon arrival). No credit cards and no travel checks will be accepted.
- Participants who will decide to book their accommodation in other hotels (no-official hotel) will have to pay **double entre fee**, and the LOC is not responsible to provide transportation from this Hotel to the venue (transport for these persons will be provided just from the official hotels). In addition, no information will be distributed to the no-official hotels. Furthermore they have to register at accreditation latest the day before the official practice. If they do not register the day before, no changes will be made to the entry list and it is likely that they will not be allowed to compete if registration was not completed on time and they cannot be allocated to a target without making any changes to the other teams



HOTEL RESERVATION Form

Country/Team from: _____

HOTEL: _____

Number of Rooms:

Single:

Double:

Date: _____

Signature of President / Secretary General: _____

PLEASE RETURN THIS HOTEL RESERVATION FORM TO **OC** BEFORE **06th May. 2009**
by email to **archerysh09@yahoo.com.cn**
or by FAX to the number: **86-21-68757618**



TRANSPORTATION FORM

Country/Team from: _____

Number of passengers: _____ person/s

Arrival information

We will arrive by plane:

Airport: _____ Flight Nr: _____

Date: _____ Arrival Time: _____

We will arrive to Shanghai by: _____

Departure information

We will depart by plane:

Airport: _____ Flight Nr: _____

Date: _____ Departure Time: _____

We will depart Shanghai by: _____

Date: _____

Signature: _____

President / Secretary General MA: _____

PLEASE RETURN THIS TRANSPORTATION FORM TO **OC** BEFORE **06th May** 2009 by
email to **archerysh09@yahoo.com.cn**

or by FAX to the number: **86-21-68757618**



ENTRY FEES

Entry fees:

Individual: **160 USD** per archer
Officials: **100 USD** per person

Entry fees using NON official hotels:

Individual: **320 USD** per archer
Officials: **200 USD** per person

There is no entry fee for teams.

Your entry fee includes daily local transport to and from practice field to the Event official hotels during the qualification, elimination and finals venues (transport timetables have to be confirmed).

PAYMENT CONDITIONS:

The entry fees should be paid in full upon arrival.
For the payment of accommodation, a 50% deposit of the total amount payable is required and is due no later than **01st July**, 2009. The balance payment is due by arriving

Accommodation cannot be guaranteed, nor at the above quoted rates beyond this deadline.

A balance invoice will be issued after payment.

BANK TRANSFER for ACCOMMODATION, TRANSPORTATION and ENTRY FEES:

BANK: CHINA CONSTRUCTION BANK SHANGHAI BRANCH

Address: WORLD FINANCIAL BUILDING, NO.900 LU JIAZUI RING ROAD,
PUDONGSHANGHAI, CHINA

BANK ACCOUNT HOLDER NAME: SHANGHAI PUDONG NEW AREA SPORTS
FEDERATION

ACCOUNT NO: 31014002000220009740

SWIFT CODE: PCBCCNBJSXH

NOTE:

ALL PAYMENTS ARE REQUIRED TO BE DONE IN USD

- BY BANK TRANSFER or
- IN CASH upon arrival.

Bank transfer fees are the responsibility of the sender.

NO CREDIT CARDS nor **TRAVEL CHECKS** are allowed payment arrangements.



FINAL HOTEL RESERVATION AND ENTRY FEE FORM

Personal Details Women Men

Name of Member Association : _____
 Country / Region : _____
 Contact Name : _____
 Telephone : _____
 Fax : _____
 E-mail : _____

Hotel Accommodation

- Plaza Royale Oriental Shanghai (*****) **Single** \$130 **Double in per room** \$180
 Shanghai Renhe Hotel (***). **Single** \$75 **Double in per room** \$110

Please reserve the following:

_____ **SINGLE ROOM** From _____ to _____ 2009
 _____ **DOUBLE ROOM** From _____ to _____ 2009
 _____ **TOTAL ROOMS**

Flight Details We will arrive/departure to/from _____ International Airport by plane
Or We will arrive/depart to/from Shanghai by other means. Please indicate _____

Date of Arrival _____ Time _____ Flight _____
 Date of Departure _____ Time _____ Flight _____

Accommodation Payment

ROOM TYPE	AMOUNT OF ROOMS	NIGHT	RATE P/N	TOTAL RATE
Single	_____ x	_____ x	=	_____
Double	_____ x	_____ x	=	_____
TOTAL ACCOMMODATION AMOUNT				_____

Entry Fee Payment The entry fee payment should be made in cash in USD upon arrival. Participants who will decide to book their accommodation in other hotels (no-official hotel) will have to pay **double entre fee**.

<u>FEE</u>	<u>NUMBER OF PERSONS</u>	<u>ENTRY FEE (USD)</u>	<u>TOTAL (USD)</u>
archers	_____ x	160\$ =	_____
officials	_____ x	100\$ =	_____
TOTAL ENTRY FEE			_____

TO GUARANTEE YOUR RESERVATIONS

The 50% deposit of the accommodation must be paid in advance by July 1st, 2009, made by bank transfer. The balance payment is due by arriving. Please send this form to the Organizing Committee BEFORE July 1st 2009 by email archerysh09@yahoo.com.cn



ADDITIONAL INFORMATION

Transport:

The OC will collect the teams on Shanghai airport. Entry fee is covering the local transportation cost to one of the official hotels.

Transportation from the airport will start two days before the official practice day and will end two days after the closing day.

Local transport will be available between official hotels and practice and competition venues. Exact transport timetables will be confirmed. Buses and/or vans will be used.

Cancellations & Changes:

 Cancellations must be in writing and:

- received before **14th July 2009** for full refund of the deposit payment
- Received later than 14th July, 2009, no refund.

All refunds, if any, will be processed after the event.

Name change (the same category and Division) will be accepted up to 72 hours before the event without any additional charge. OC should be informed about changes in the travel program 72 hours prior arrivals. If your arrival is later than your original schedule, the room charges are starting from the original date indicated by the Member Association in their Accommodation forms.

Shanghai, the city

The city of Shanghai is the largest city in China in terms of population and one of the largest urban areas in the world, with over 20 million people in its extended metropolitan area. Located on China's central eastern coast at the mouth of the Yangtze River, the city is administered as a municipality with province-level status.

The city is an emerging tourist destination renowned for its historical landmarks such as the Bund and Xintiandi, its modern and ever-expanding Pudong skyline including the Oriental Pearl Tower, and its new reputation as a center of culture and design. Shanghai is Chinese center for commerce and finance, and has been described as the "showpiece" of the world's fastest-growing economy.

Weather:

With a pleasant northern subtropical maritime monsoon climate, Shanghai enjoys four distinct seasons, generous sunshine and abundant rainfall. Its spring and autumn are relatively short compared with summer and winter. The average annual temperature is 16 degrees Celsius. The city has a frost-free period lasting up to 230 days a year, and receives and average annual rainfall of 1,200 millimeters.

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Below you will find the average annual temperature and rainfall for Shanghai.

Temp	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average High	7/ 9	8/ 10	12/ 14	18/ 20	23/ 25	27/ 29	31/ 33	31/ 33	27/ 29	22/ 24	16/ 18	10/ 12
Average Low	-1/1	0/2	4/6	9/ 11	14/ 16	19/ 21	23/ 25	23/ 25	19/ 21	13/ 15	8/ 10	2/4
Rain(In)	1.8/ 1.9	2.4/ 2.5	3.3/ 3.4	3.6/ 3.7	4.3/ 4.4	6.4/ 6.5	5.5/ 5.6	5.6/ 5.7	<0.1	2.2/ 2.3	2.0/ 2.1	1.5/ 1.6
Rain (mm)	45/ 50	60/ 65	80/ 85	90/ 95	110/ 115	160/ 165	140/ 145	140/ 145	<5	55/ 60	50/ 55	40/ 45

Training:

There will be a training field available starting from Sunday, Aug 02nd. The training field is near to the competition field and is about 3-5km from the hotels.

Banquet:

The Banquet will be a very good standard meal and will take place on Sunday evening. Then there will be a tour around the Shanghai Oriental Pearl TV Tower, which have been a symbolic architecture and a favorable spot for tourists in Shanghai.

Banquet fee: \$20/person

Opening Ceremony and other Ceremonies:

Archery Venue, FITA dress code.

National/Association's flags:

The OC suggests all teams to bring 2 of their national flags or association's flags dimensions 2x1m.

Internet area: facilities in the hotels

Visas:

All participants who need entry visa to China, are kindly requested to fill in the **Visa Support Form** and send it back to the Organizing Committee as soon as possible but no later than **June 5th, 2009**.

After the Visa Support Form is received, relevant participants will be provided with an official invitation from the Chinese Archery Association for their visa application at the Chinese Embassy or Consulate in their respective countries and they should obtain the visas before departure to China. Teams and officials from the countries with no diplomatic relations with China are granted the entry visa to China and are kindly requested to inform the O.C. of where they prefer to apply for the visa.

